



**Minutes of the Parish Council Meeting
held on Monday 10th February 2020 at Great Missenden Memorial Centre
at 7.30 p.m.**

Public Forum:

Three residents regarding HS2.
One representative from Lighthouse

Present: Councillor A Hewett, Chair
Councillors: L Cook, S Humphreys, M Johnstone, V Marshall,
V Martin, K Pither, R Pusey, S Rhodes, T Stevenson

Also present: Jane Hennessy, clerk

1. Apologies: Councillors, C Baxter, A Brazil, G Bridges, M Lee, I Lovegrove

2. Declarations of Interest:
Cllr Martin – it 12.c)vii)

3. Minutes The minutes of the meeting held on 13th January were **agreed** and signed as a correct record.

4. Matters arising

Chiltern District Council (CDC) advised that the potholes in the Buryfield Car Park would be repaired in February half term.

There was reported vandalism to the storytelling chair in the toddler play area on Buryfield. Cllr Humphreys has started on a repair and will complete when the weather improves. The chair is safe to use.

Prestwood Village Association (PVA) are going to be contacting Prestwood Village Hall primarily regarding parking. If there are any other issues please let the clerk know for passing on to PVA.

5. Councillor Vacancy

One resident had expressed an interest in the councillor vacancy and was attending the meeting this evening to observe.

6. VE Day 75th anniversary celebrations 2020

The council considered the option to hold a stall at the VE day celebrations on Buryfield on 8th May, as part of the event organised by Greens Funfair. It was agreed to hold a stall, and requests for ideas should be forwarded to the clerk, so that an application could be made to CDC for the VE Day 75 small grant scheme towards the costs.

7. Parking

i) Update on proposed Buryfield car park

Cllr Hewett advised that in order to complete the submission of the planning application for the proposed extension to Buryfield car park a public notice needed to be placed in the local newspaper. The cost of the advert is £790.10 + VAT. This was resolved by the council. Cllr Hewett also reported on meeting with GM Combined School and Roald Dahl to discuss the

proposed parking plans including the exclusion of coaches as a requirement of the planning permission.

8. Parish Cup

The recipient of this year's parish cup was agreed by majority vote as Barbara Rowett. Barbara is an active member of many local groups and has volunteered and co-ordinated the Speedwatch/MVAS Prestwood team for over 12 years. The presentation ceremony will be at 7.00pm prior to the next council meeting on 9th March.

9. LAF funding - update

The update of the request to defer the LAF funding for the Prestwood Common track project was noted. The request has been acknowledged by Bucks County Council with a decision to be confirmed in March.

10. Great Missenden Memorial Hall – update and quotes for storage and meeting room for approval

The council have received good news that the CEF application to refurbish the Memorial Hall has been successful and a grant of £71,142 has been awarded and publically announced by Groundworks UK on 31st January. This work includes a replacement ceiling in the main hall, lights, electrical distribution board, replacement doors and windows, installation of a hearing loop, decoration, stripping and polishing of the floor, deep clean, replacement tables and modular stage. Work has been scheduled to start on 17th February to coincide with the start of half term, to minimise disruption to users. Further works would be also timed within the school holidays.

Costs were presented for consideration for the separate project to remove the stage and create a new storage and meeting room. Costs included were removing the stage, installing partitions, electrical and plumbing work, flooring and painting. The council resolved by majority vote to approve spending of the parish council's reserves, of up to £20,000 (+ VAT) for this project. This would mean that the stage work could be carried out concurrently with the planned refurbishment works.

Following requests from the Zumba class the purchase of the modular stage, similar to the model at Prestwood Village Hall, would be prioritised.

11. Emails

It was agreed to defer this item for further consideration once the new website is in operation.

12. Reports from Committees

a) Planning Committee

- i)** The minutes of the meeting held on **6th January 2020** were agreed and confirmed.
- ii)** The information that the CIL (Community Infrastructure Levy) was coming into effect on 17th February was noted.
- iii)** Definitive Map Update order – the council discussed the notice for the creation of a footpath in Prestwood near Widmer Field and agreed to support it. Cllr Cook asked for this item to be added to the March planning meeting.

b) HS2

i) Mitigation Frith Hill roadworks

Night work on both Frith Hill and on the compound started on 7th January for two weeks and was due to resume on 17th February. Any complaints regarding the works should be logged with the HS2 Helpline, although the response from the Help Desk is very slow. Complaints have been logged regarding excessive noise overnight, lorries using the GM railway bridge, site lighting facing the village, inadequate signage and lighting at the top of Frith Hill and incorrect diversion routes.

ii) Mitigation Link Roadworks

The parish council endeavoured to arrange a meeting on the 31st January with HS2 and suggested content and invitees, however Fusion arranged a separate meeting on 23rd January with a local resident who has previously led a discussion with Martin Tett. When challenged the working party members were invited to the meeting on the 23rd January, as were representatives of the protestors. A statement following the meeting was posted on Facebook, the parish council website and links sent to local organisations. The statement confirmed that the trees have been saved (except for possibly one) and that there would still be some widening of the Link Road to facilitate traffic flow. It was also confirmed that HS2/Fusion will be arranging a public event on 24th/25th February in Great Missenden. There is still no updated HGV data available from the main works contractors and at this stage no further information on the traffic management plan for the Link Road during the works. The council discussed the need for a parish meeting but the consensus of opinion was that it would be more prudent to wait for the outcome of the public meetings in February before calling the meeting to see what concerns needed to be addressed.

iii) Enabling Works – power lines

Balfour Beatty on behalf of National Grid are building two new pylons behind Weights and Measures to redirect the power cables away from the north portal of the tunnel.

iv) Oakervee Independent Review Panel

The Oakervee report has not yet been published. In the meantime everyone is encouraged to register any complaints with the local works directly with HS2.

v) Misbourne Greenway - update

The Sustrans consultation on the route for the proposed Greenway has now closed. A planning application has been submitted to Chiltern District Council for the section of the Greenway within the parish.

Cllr Pither asked for thanks to be recorded for Cllr Johnstone's exhaustive work in trying to keep HS2 to account.

c) Open Spaces and Lighting

i) The minutes of the meeting held on **5th September 2019** were agreed and confirmed. Cllr Pither asked that the topic of delegated powers to committees or clerks be added to the March agenda for further discussion.

ii) Place Based Devolution Offer

The information regarding the place-based devolution offered by the shadow unitary authority was discussed. Due to the deadline, the clerk had submitted an expression of interest on behalf of the council. This does not hold the council to a commitment but would allow further discussions if the council are chosen for the pilot. The council agreed to await the outcome of the expression of interest.

iii) Ballinger car park – request to consider repairs

Following recent complaints from residents on the state of the car park surface at Ballinger, the council agreed to consider the best course of action for repairs. A reserve of £10,000 has been earmarked in the budget for 2020/21. Cllrs Pither, Rhodes, Pusey and Humphrey's agreed to form a working party to agree a recommendation for repairs.

iv) Chiltern District Council – Large Project fund – Prestwood track update

The locations of tracks have been forwarded to councillors to look at examples of the different surfaces. It was also asked that the layout and surface of the new track was such that there was room for maintenance vehicles and maintenance to be carried out. It was agreed that Cllrs Pither and Pusey would meet to discuss and make a recommendation on the preferred surface and that local groups be invited to also view the surface, once chosen. The next step is to place the project on Contract Finder for invitations to tender.

v) Buryfield springer replacement - update

The council were presented with quotes for a replacement springer in an elephant design. The cost is £1,884.75. The council requested quotes for the installation for consideration at the next meeting.

vi) Woodland Trust Trees

The arrival of the 30 trees from the Woodland Trust was discussed. The clerk was asked to check if some of the trees could be planted in a different location to that specified in the application. The location of the trees was discussed and the clerk and Cllr Marshall were asked to provide a map of Buryfield indicating the suggested locations.

vii) Tree work – update and quotes for consideration

The quotes for the tree work, as recommended by the working party and the Open Spaces Committee were considered and it was resolved to accept the quote for £2,100.00 + VAT from Dickinson Tree Company. An planning application had been submitted for the trees on the Buryfield as they are in a conservation area.

viii) Buryfield entrance – quote for consideration

The quote for works to reduce the water pooling at the entrance to Buryfield was considered. It was agreed for Cllr's Pither, Pusey and Humphreys to meet to make a recommendation to progress this.

ix) Request to use Buryfield for a fete - GMVA

The council resolved to approve the request for GMVA to hold a fete on Buryfield on 21st June. It was agreed that no charge would be made for this.

x) Request to use Buryfield – Lighthouse

This request was resolved by majority vote including access across Buryfield car park to the school. Although a request was made to investigate parking at the Black Horse and a reminder to contact HS2 regarding any planned roadworks that may coincide with the Lighthouse week.

xi) Consider site for multiplay equipment installation

The recommendation by the Open Spaces committee to re-install the multiplay at Prestwood Common, behind the Community Centre was resolved by majority vote. The cost of the installation is £1,840 (+ VAT) and the rubber matting is £1,648.88 (+ VAT) – total cost of £3,488.88 (+ VAT).

xii) Request for parking on Buryfield – film company

The request from a film company to park 14 lorries and 80 cars on the Buryfield for two days 2nd & 3rd March was approved by resolution. The suggested charge would be £4,000. It would also require putting track on the Buryfield on 29th Feb & 1st March and removing this track on 4th & 4th March.

xiii) Rookwood Way LED streetlight shielding request – quote for consideration

The council discussed the request for a shield on a light in Rockwood Way, however decided to defer the decision at this time, pending further correspondence from residents of Rockwood Way.

xiv) Playground Repairs – Ballinger – quote for consideration

The council resolved to accept the quote for £1,745.00 (+ VAT) from Sexton Fencing to replace the rubber ring mats under the two swings at Ballinger Common.

d) Finance & General Purposes Committee

i) Additional telephone line in parish office

It was resolved to accept the quote for £24 a month + VAT, for a two year contract, to have an additional phone line installed in the parish office. The cost of delivery of the router of £8.99 was also agreed.

ii) Grant request – Misbourne Area Youth

The council considered the further information provided by MAY regarding their organisation and resolved by majority vote to approve the request for a grant of £3,000.

iii) Request to appoint internal auditor

Lucy Coppin was approved by resolution as the internal auditor for the 2019/20 accounts, along with the draft scope of works.

iv) Accounts software – quotes for consideration

It was agreed by resolution to accept the quote for Scribe accounting software at £340.09 + VAT for the first year, increasing to £487 per year thereafter. This is necessitated due to the current accounting software no longer being supported. Scribe offer a specific parish council accounts software and all support, training and updates are included. This is included in 2020/21 budget.

v) Payment of accounts for February

It was **resolved** that accounts numbers **191-206** in the sum of **£20,645.40 (inc VAT)** for **February** be agreed for payment and petty cash items of **£34.75** be ratified.

e) Editorial Working Party

Cllr Hewett thanked the working party for the articles that have been submitted for the next edition of The Source. These include allotments, the refurbishment of the Memorial Centre and an update on the parking consultation.

13. Reports from Representatives to outside Groups.

The clerk reported on the GMVA litter pick that was planned for 28th March.

14. Clerks Report

i) The clerk's progress report was noted.

ii) Following an email poll the April planning and council meeting dates were confirmed as Monday 6th and Tuesday 14th April, respectively.

15. Matters for information

Cllr Stevenson reported on his recent involvement in the Repair Café in Princes Risborough and that he would be reporting back to the council on the possibility of supporting a local Repair Café.

16. Future meetings

- a) Planning Committee – **7.30 p.m. Monday 2nd March 2020** in the Parish Office
- b) Parish Council Meeting – **7.30 p.m Monday 9th March 2020** in the **Great Missenden Memorial Centre**

The meeting closed at 9.45pm.