

# GREAT MISSENDEN PARISH COUNCIL

Minutes of the Parish Council Meeting  
held on Monday 8<sup>th</sup> July 2019 at Great Missenden Memorial Centre  
at 7.30 p.m.

## Public Forum:

Four representatives from Prestwood Nature – regarding the recent vandalism at Greenlands Lane.

Two representatives from PVA – regarding plans for Prestwood Common

**Present:** Councillor – A Hewett - Chair  
Councillors: C Baxter, A Brazil, G Bridges, L Cook, S Humphreys, M Lee,  
M Johnstone, V Marshall, K Pither, R Pusey, S Rhodes, T Stevenson.  
Cllr P Jager arrived at 8.05pm and Cllr V Martin arrived at 8.10pm

**Also present:** Jane Hennessy, clerk

**1. Apologies:** Councillors, M Lee, L Lovegrove

**2. Declarations of Interest:**  
Item 10.c)i) Cllr V Martin

**3. Minutes** The minutes of the meeting held on 10<sup>th</sup> June 2019 were **agreed** and signed as a correct record.

## **4. Matters arising**

It was noted that a response hasn't been received from Great Missenden Combined School following the letter sent on 10<sup>th</sup> April regarding access across the Buryfield. Written confirmation was requested in the letter. The deputy clerk will chase this up.

The letter regarding the Prestwood Community Centre redevelopment had been sent and feedback from the GMPRG had not been positive.

## **5. Parking**

### **i) London Road Car Park**

Pre-application advice has been received from Bucks County Council (BCC) regarding drainage and highways. This has raised some concerns and it was suggested and agreed that a separate parking meeting should be arranged to discuss the way forward. The consultation will be postponed until further plans have been decided on.

### **ii) Use of local car parks in school holidays**

There has been no further progress on this and it was agreed to defer this item to the October agenda.

## **6. Chiltern District Council Large Projects Fund**

i) The council discussed project suggestions to submit to the CDC Large Project Fund. The maximum grant is for £40,000 and the submission deadline is 4<sup>th</sup> August. The council agreed to support the Prestwood Village Association led project to make improvements to Prestwood Common and Prestwood Recreation Ground. A list of suggestions will be emailed around for any further ideas and these would be sent to the PVA. It was also

agreed that the council would need to agree any project ideas for Prestwood Common, as the owners of the land. Cllr's Pither and Baxter would work with the PVA on this project.

## **7. Prestwood Community Centre (PCC)**

### **i) Proposal regarding security code and padlock**

Following recent vandalism at Prestwood Common and the occurrences of the gate being left open on a few occasions it was resolved to change the security code on the door and on the gate. It was also requested that the insurers are consulted with regard the type and level of combination padlock required.

## **8. Great Missenden Memorial Centre**

### **i) Proposal to delegate powers for use of Buryfield**

It was proposed and resolved for the Great Missenden Memorial Centre (GMMC) Management Committee to have delegated powers to agree the use of Buryfield in conjunction with a hall booking. This would be for parties, etc, but would not include events such as bouncy castles which would still need parish council approval.

### **ii) GMMC Trust Deed & Constitution – update for noting**

Following recent legal advice it was confirmed that once the GMMC constitution has been updated the next step would be for the GMMC trustees to update the trust deed linked to the hall. Once this is completed it is recommended that the parish council grant a lease of the hall to the GMMC. There is no immediacy to these changes but it should be noted that they are required.

## **9. LAF**

### **i) Prestwood Parking Scheme – Prestwood High Street consultation**

BCC have arranged a meeting for 24<sup>th</sup> July at 3.00pm to discuss the results from the informal consultation and the proposals going forward to statutory consultation.

### **ii) LAF Transport Project ideas for 2020-21**

Cllr Hewett reminded the council to suggest any transport project ideas as this will need to be submitted to the LAF before the end of August.

### **iii) Prestwood Common Path Project - update**

Following the recent award of £11,046 from the LAF for the Prestwood Common Path Project, the council have been advised that Cllr Peter Martin has paused the funding. This has been done as there are concerns that the project might not be supported by the local community.

The clerk is arranging a meeting between the Colts football team and the scouts, at Prestwood Common to discuss suitable surfaces and agree the next steps. Cllr Martin has asked to join that meeting which is scheduled for August. The date will be circulated when agreed.

## **10. Reports from Committees**

### **a) Planning Committee**

**i)** The minutes of the meeting held on **1st July 2019** were agreed and confirmed.

### **ii) CDC Local Plan – proposal for a working party**

The next stage consultation on the Local Plan has been announced with comments required by 19<sup>th</sup> July. Cllr Pither was voted to lead a working party and Cllrs Johnstone, Baxter, Pusey and Rhodes agreed to join the working party. A draft response will be forwarded by the working party to all councillors for agreement prior to 19<sup>th</sup> July.

## **b) HS2**

### **i) Contractors – enabling works**

Cllr Johnstone reported that the construction of the haul road has been proceeding. HGV's are now bringing in stone for the road base. It is hoped that the haul road will be finished by September.

A follow up meeting on the progress of HS2 mitigation roadworks on Frith Hill and the Link Road for 4<sup>th</sup> July was cancelled at the last minute after sight of the responses to the earlier meeting which arrived with the agenda. The council were disappointed with the responses from Fusion JV and felt that the late notification and virtually no progress, or rebuttals, on major issues meant that postponing the meeting was necessary. A meeting of the HS2 working party with BCC and HS2 Ltd has been suggested by Cllr Johnstone as the next step and this was supported by the council.

It has been confirmed that Fusion will be carrying out most of the works during the night, as requested by BCC and GMPC, although the programme of works has not yet been submitted to BCC.

Fusion JV need to liaise with GMPC regarding the landscaping undertaking and assurances 2731 & 2. The council are keen to establish how much of the budget remains and also to ensure that the council has a chance to review the proposed designs.

### **ii) Engagement**

A joint parishes meeting was held on 4<sup>th</sup> July, as was a presentation of the design of Wendover Dean viaduct. Cllr Johnstone passed around copies of the design.

The last HS2 monthly drop-in session took place on 28<sup>th</sup> June. Future engagement events will be targeted events and advertised on the HS2 Commonplace website.

An information event on noise and construction is likely to be on 10<sup>th</sup> September and a combined parishes general event planned for the 16<sup>th</sup> October. Although both dates are to be confirmed.

## **c) Open Spaces and Lighting**

### **i) Review of Recycling Facilities in Car Parks – update**

A copy of the letter sent to Cllr P Martin regarding the council's majority view that the car park recycling facilities should remain was circulated. Cllr Humphreys reported that a follow up meeting with Cllr Caroline Jones revealed that all car park recycling facilities would be removed with the exception of Great Missenden, Prestwood and Little Chalfont. These would be reviewed in three months' time with the intention that these would also be removed at this time. Notices will be placed on the bins to inform users of the timetable of removals and also to educate users of other recycling options.

### **ii) Buryfield Pocket Park Toddler Play Area**

The Pocket Park Toddler Play Area was opened on 15<sup>th</sup> June by Rob James-Collier, a local resident and actor. A few minor works will be carried out in the next few weeks and agreement to spend £360 + VAT to re-paint the existing roundabout was resolved. Further

works including the installation of two benches, finger post signs and a lectern style notice board were all confirmed, with the expenditure as already previously agreed.

**iii) Misbourne School Licence – letter for approval**

The council discussed the letter received from Misbourne School regarding continuing use of the land whilst planning permission is sought by the council. The letter was approved by resolution in principle but with some amendments. The letter will be re-drafted and sent around for final approval given the need to respond to the school by 1<sup>st</sup> August 2019.

**iv) Greenlands Lane – Prestwood Nature vandalism**

Following representation from Prestwood Nature in the public forum detailing the recent fire at the pollinator friendly garden in Greenlands Lane, the clerk reported that the police had been informed and will be including Greenlands Lane in their patrols. Prestwood Nature advised that they will spend some time considering how to restore the garden, fortunately many of the plants have survived the fire, but the bench, pond, etc have not. If the council are able to offer any help removing the burnt remains then Prestwood Nature would be grateful. Cllr R Pusey offered to see if he could help. There was discussion regarding putting Country Watch signs up but the council felt that this would not discourage vandalism.

**v) Collings Walk – update**

On 19<sup>th</sup> June Innovation Group wrote extending the deadline for the council to respond with a plan to clear the vegetation at Collings Walk. No further date has been given, but a request has been made for further details on a previous claim made by the resident in 2014 that has come to light. The surveyors that the council are waiting to instruct for an independent report have advised that it may be prudent to wait until information on a previous claim has been received. In the meantime a message has been received from Hiscox asked for an urgent update on the council's progress with this matter. A letter has been drafted updating Hiscox regarding the quotes that have been obtained for both the tree work itself and also for an independent report, as mentioned above. The letter was approved by resolution with minor amendments.

**vi) Prestwood Common - bollards**

Following recent vandalism to six wooden bollards at Prestwood Common it was agreed by the council to consider replacing the wooden bollards with metal ones to increase the security of the Common. The clerk was asked to obtain quotes and circulate them.

**vii) Best kept allotment competition – update and proposal of presentation date**

The allotments have now all been visited and judging completed for the best kept allotment competition. The council agreed to hold the prize giving ceremony prior to the October council meeting at 6.00pm in the Memorial Hall, Great Missenden.

**viii) Bucks highways and transport services - survey**

Due to the complexity of the survey and the short response time, the council agreed to complete the survey individually.

**ix) L'Etape UK – cycle event - update**

Cllr Johnstone presented further information regarding the route of L'Etape cycle event on 14<sup>th</sup> July which will be passing through Great Missenden. There is currently 2,500 riders signed up to take part and it is hoped to be completed by 6.30pm.

**d) Finance & General Purposes Committee**

**i) Website - update**

Cllr Jager advised the council that now the logo and home page had been approved Orbit Carrot were working on building the website.

**ii) Annual security contract for parish office**

The cost of the annual maintenance charge for the parish office intruder alarm has increased to £82 +VAT. This was approved by resolution.

**iii) Open Spaces Society – request for donation**

The council considered the request for a donation but as the project was not a local one they declined to contribute. The council continues to contribute to the Open Spaces Society by way of a subscription.

**iv) Legal Topic Update**

The legal update with guidance on secret ballots and the recording of public participation at meetings was noted.

**v) Payment of accounts for July**

It was **resolved** that accounts numbers 55-71 in the sum of **£43,871.09 (inc VAT)** for **July** be agreed for payment and petty cash items for July **£76.20** be ratified.

**e) Editorial Working Party**

Cllr Hewett reminded everyone to submit suggestions for articles for the next edition of The Source which is due in September.

**13. Reports from Representatives to outside Groups.**

- i) GMPRG meeting – Cllr Johnstone advised that the GMPRG had offered to email the council a copy of minutes from their meetings. The council felt that this would be useful.

**14. Clerks Report**

- i) The clerk's progress report was noted.
- ii) The clerk reminded all councillors to respond with any feedback on the GMVA & GMPRG noticeboard proposed design. If comments could please be received by 12<sup>th</sup> July.
- iii) Lighthouse have returned their signed contract for use of the Buryfield and sent through a copy of their PLI. The PLI currently only covers up to £5 million. The clerk has asked for this to be increased to £10 million as per the contract.
- iv) There has been a complaint about the overgrown path down the side of the Chequers Lane allotments. This is due to be cut and it is hoped that this will be in the next few weeks.

**15. Matters for information**

None.

#### **14. Future meetings**

- a) Planning Committee – 7.30 p.m. **Monday 5<sup>th</sup> August** in the Parish Office
- b) Parish Council Meeting – 7.30 p.m **Monday 12<sup>th</sup> August 2019** in the **Prestwood Community Centre**

The meeting closed at 9.50pm