

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 10th September 2018
at the Memorial Centre, Great Missenden
at 7.30p.m.

Public Forum:

Member of the public regarding plans for replacement car parking in Great Missenden

Present: Councillor M Lee - chair

Councillors: C Baxter, L Cook, S Humphreys, P Jager, M Johnstone, V Marshall, V Martin,
C Plested, R Pusey, T Stevenson

1. Apologies: Councillors A Hewett, I Lovegrove, K Pither

2. Declarations of Interest:

Cllr V Martin – 6. i) & ii)

Cllr M Johnstone – 7.c) iv)

3. Minutes The minutes of the meeting held on 9th July 2018 were **agreed** and signed as a correct record.

4. Matters arising:

Cllr Stevenson advised that the next Open Spaces Contract Working Party meeting would be on 27th September. The agenda would include electing a chairman and the contract procedure.

5. Councillor Vacancy

Following completion of the legal notification process, it is now possible to look for candidates to be co-opted for the Prestwood & Heath End councillor vacancy. Cllr K Allan has resigned and thanks were passed on for her contribution to the council. The legal notification process is underway for the Great Missenden ward vacancy

6. Buryfield Coach Parking

The email and report from Chiltern District Council (CDC) regarding the parking and turning of coaches in Buryfield car park was discussed. The report found that there is not enough space for a 15m coach to turn without reversing and because of the large number of pedestrians and school children in the car park reversing is not considered safe. CDC suggested a short term solution of a restriction on the car park to prohibit coaches from reversing without a banksman. The council did not have an August meeting and CDC advised that it would go ahead with this before the September council meeting. The council asked the clerk to acknowledge to Julie Rushton, CDC, that a sign had been placed in the Buryfield car park stating that banksman are required for reversing coaches and to acknowledge that CDC would be contacting Great Missenden School and the Roald Dahl museum to advise them directly.

The council will consider longer term solutions for coach parking in Buryfield.

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7. Reports from Committees

a) Planning Committee

i) The minutes of the ordinary meetings held on 6th August and 3rd September were **agreed** and **confirmed**.

ii) Draft letter to CDC planning for approval

The draft letter was approved with the minor amendment that the head of Chiltern District Council head of planning department receive a copy of the letter.

b) HS2

i) Contractors

Further Ground Investigation Studies

Cllr Johnstone reported that the Environment Agency has insisted on further ground investigations are carried out due to the danger of fractures in the chalk layer, in this respect Notice of Works signs are in place along the route of the line.

Enabling Works

GMPC HS2 working party met with Fusion on 7th August and learned that the Buckingham Group has been awarded the contract for the enabling works. The enabling road works have been delayed until September and should be completed by Easter 2019.

A public exhibition had been held on 21st August in the Memorial Hall by Fusion JV. It was well attended. Thanks to Cllrs M Johnstone, V Martin, R Pusey and Cllr P Martin (CDC) for attending on behalf of GMPC. The majority of questions were regarding the plans for replacement parking. The council voted unanimously for the HS2 working party to propose and confirm with HS2, Fusion JV and BCC, that 9 parking spaces are left during the widening of the Link Road and that 11 spaces are reinstated afterwards. This would reduce the loss to 14 spaces which is necessary to allow for a better vision splay from the widened entrance to the Buryfield car park and two lanes approaching the roundabout after the traffic island.

ii) Engagement

Cllr M Johnstone reminded everyone of the HS2 monthly drop in sessions in the library and advised that Cllr R Pusey had been working with HS2 and their contractors to meet with landowners and their land agents.

Eiffage Kier JV events were also due to be held throughout September and these would concentrate on the surface works on the viaducts at Wendover Dean and the green tunnel at Wendover.

Another upcoming engagement event is the CDC community liaison forum on 29th October 6-8pm in Amersham.

iii) Assurance 2730 & 2733 – way forward

A letter has been received from BCC which addressed the majority of the outstanding assurance queries and a response has been sent by GMPC. A meeting has been arranged on 27th September with the HS2 working party, BCC and HS2 interface managers. Cllrs Hewett, Baxter and Johnstone

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have confirmed that they were attending as was Cllr P Martin (CDC). Projects to investigate replacement car parking and land ownership are ongoing by the parish council.

iii) Community Mitigation Projects

Cllr M Johnstone updated the council on a recent meeting with Great Missenden Village Association, Great Missenden Parish Revitalisation Group and Prestwood Village Association regarding the slow progress of the CEF and BLEF applications. It was agreed as follows:-

- GMPC are going to lead on the refurbishment of Great Missenden Memorial Centre
- Chiltern Society are to progress the Misbourne Greenway – cycle and footway
- Cllr M Johnstone is to progress extending the footway down Frith Hill through the Road Safety Fund or Community Investment Initiative.
- Cllr K Pither is to progress Great Missenden Library developments and link with proposals for Prestwood.

Following a recent viewing of the previous Weights & Measures building on Frith Hill the council agreed by majority to support the initiative of developing this premises as a joint venture with Buckinghamshire Disability Services (BuDS) and investigate the suitability of a joint working agreement.

c) Open Spaces and Lighting Committee

i) Minutes of the open spaces committee meeting.

The minutes of the meeting held on 27th July 2018 were **agreed** and **confirmed**.

ii) Ballinger Waggoners Cricket Club – request for container to store tractor

The council approved by majority vote the request for a container, 10ft long and 8ft high to be put in the far corner of Ballinger Common, directly behind or next to the nets, for BWCC to store their tractor.

iii) Parking outside the Chiltern Hospital

The council asked the clerk to write to Chiltern Hospital following a request from the local resident to see if it was possible for delivery lorries and vans not to park on the bend, or perhaps to avoid peak traffic times when parking there.

iv) Request from Chess Valley Archaeological Society (CVAHS) to explore/dig in Frith Hill field site

The request for CVAHS to open two trenches on parish owned land on Frith Hill was approved with the following conditions; the tenant of the land was consulted firstly to see if this would be appropriate, if there were any special measures needed for grazing animals, i.e. fencing around the trenches and that CVAHS were to give the tenant as much notice as possible.

v) MVAS – request for Transport for Bucks site assessments of existing street furniture

The council agreed the request for £350 + VAT for Transport for Bucks to approve the list of street furniture sites in Great Missenden and Prestwood as recommended by the MVAS working party.

vi) Request to use Buryfield – Bootcamp SOS

The request was approved by majority for bootcamp dates for September to December and moving forward six monthly blocks would be acceptable.

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vii) LAF – transport funding submission

The submission to LAF for 2019-20 for Moat Lane was noted. The council were asked to consider if a TfB highway report would be sufficient or if they would prefer an independent specialist. This would be added to the October agenda for discussion.

viii) Prestwood Community Centre – approval for booking to be covered by GMPC insurance

The council approved the request for a regular two hour booking at the Prestwood Community Centre to be covered by the council's insurance. The booking is for a group of friends to paint together and as such considered as for the benefit of the local community.

ix) Prestwood Community Centre – request to remove fire extinguishers and cancel servicing contract

Advice from the fire safety consultant who assessed PCC in April 2017 indicates there are community premises where it might be appropriate to not have fire extinguishers, especially given that the hirers of the building will not be training in the use of fire extinguishers. The current insurers have confirmed that as long as it is not a legal requirement there is no specific requirement relating to the provision or number of fire extinguishers that must be installed. The council voted by majority to remove the fire extinguishers from Prestwood Community Centre and cancel the servicing contract.

x) Prestwood Community Centre – cleaning contract price increase

Busy Homes, the current cleaners at Prestwood Community Centre, have increased their prices by 5.5%. The council are happy with the standard of cleaning and voted to accept this increase in charges.

xi) Prestwood Community Centre – queries regarding Terms & Conditions

The council discussed the queries raised in a recent email regarding the current terms & conditions for hirers of the community centre. Cllr Humphreys suggested that this was discussed further in a meeting of the PCC working party which would then report back to the council.

xii) Chiltern Ultra 2019 – event

An email was received from Action Challenge UK Ltd to advise of a running/walking event that would be passing through Great Missenden on 15th/16th June 2019. There was also a request for ideas for a rest stop. The council agreed to suggest that Buryfield could be used as a rest stop.

xiii) Allotment prize giving – October meeting

Councillors agreed to hold the allotment prize giving ceremony on Monday 10th October at 6.15pm, prior to the start the October council meeting at the Memorial Centre.

xiv) To consider allotment rent increase for 2019-20

The council voted by majority not increase the allotment rents for 2019-20.

xv) Request for fireworks on Buryfield

The council regretfully were unable to grant permission for a fireworks display on Buryfield requested by email, due in part, to insurance restrictions.

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d) Finance and General Purposes

i) Digital Communications Update

Cllr P Jager updated the council on the website redevelopment. There have been meetings with two website designers and quotes have been received. These would be discussed, along with other ideas, at the next communications working party meeting on Monday 17th September at 6.00pm with a recommendation to be made for the October council meeting.

ii) Councillor surgery July - update

Cllr T Stevenson updated the council on the July councillor surgery which had been of use to a local resident who had been along to discuss their issue with the councillors.

iii) Quotes for parish office heating installation

The quote for £5,268.00 from B Tomlin & Son Ltd was accepted by the council for the installation of the office heating. This would include pipework and a sub meter from the Memorial Hall's gas supply. The Memorial Hall Management Committee would be contacted with confirmation that this had now been agreed.

iv) Quotes for Prestwood Community Centre – floodlights & CCTV

The council approved the quote from Missenden Electrical to install two PIR floodlights at the Prestwood Community Centre and also the quote from Missenden Electrical to replace the three emergency lights internally. The council decided not to progress the installation of CCTV at this time.

v) To consider the quote for the annual playground inspection for July 2019

The quote for £483.00 from The Play Inspection Company was approved for the ROSPA inspection for 2019.

vi) Insurance renewal

The council approved the payment of the annual insurance premium with Came & Co. The premium this year is £5,137.80. This is the final year of a three year agreement with Came & Co and the policy will end in September 2019.

vii) To consider grant application from DisabledGo

The council voted not to approve the grant request from DisabledGo.

viii) Payment of accounts for August & September

It was **resolved** that accounts numbers **70 – 87** in the sum of **£15,547.08** (inc. VAT) for August and account numbers **88 - 105** in the sum of **£18,411.32** (inc. VAT) for **September** be agreed for payment. Petty cash items for August of **£82.69** and for September of **£133.40** were ratified.

e) Editorial Working Party

i) 'The Source'

Cllr P Jager was voted in as sub-editor for the editorial working party.

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8. Reports from Representatives to outside Groups

Cllr C Plested reminded everyone that the Stoke Mandeville & Other Parishes Charity was accepting requests for grants.

9. Clerk's Report

i) The clerk's resolutions progress list was noted.

ii) The clerk had received information that CDC have a commemorating world war one centenary small grants scheme. Proposals need to be submitted by 11th October. The clerk asked for any suggestions that could then be voted on at the October meeting.

iii) A land registry request for adverse possession had been received for a parcel of land on Church Path, Prestwood. The clerk will find out further information on the parish council's involvement and advise the council.

10. Matters for information.

Cllr Plested noted that the Prestwood Cricket Club were short of players.

The meeting closed at 9.30pm.

11. Future meetings

a) Planning Committee – 7.30 p.m. **Monday 1st October** in the Parish Office

b) Parish Council Meeting – 7.30 p.m. **Monday 10th October** at Memorial Centre, Great Missenden – preceded by the allotment prize giving at **6.30pm**