

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 13th March 2017
at the Memorial Centre, Link Road, Great Missenden
at 7.30 p.m.

Public Forum: Mark Cunnane provided an update on the situation with the Kings Head Prestwood

Present: Councillor - A.Hewett - Chair

Councillors: K.Allan: C.Baxter: R.Hougham: S.Humphreys: M.Johnstone: M.Lee:

I.Lovegrove: V.Marshall: V.Martin: K.Pither: C.Plested: T.Stevenson.

1. Apologies: Councillor: L.Cook.

2. Declarations of Interest:

Cllr K.Pither – item 6 c ii).

3. Minutes The minutes of the meeting held on 13th February 2017 were **agreed** and signed as a correct record.

4. Matters arising: None.

5. Councillor vacancies

Cllr A.Hewett continued to encourage all councillors to think about any people that may be interested in becoming a parish councillor. Cllr C.Baxter had one possibility.

6. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on 6th March 2017 were **agreed** and **confirmed**.

The clerk would forward the details of the planning training and councillors would advise the clerk if they wished to attend.

b) Open Spaces and Lighting Committee

i) Use of Buryfield by Bootcamp – queries and requests

The council discussed that charges were not made initially as the business was a start-up. But now it is an on-going concern the council agreed that it should contribute like all other business users of the Buryfield. The council did not want any banners or posters displayed on the Buryfield.

ii) PYCAG/PCC building – update and proposals

Cllr A.Hewett updated the parish council with the PYCAG discussions. The parish council approved the list of items to remain in the PYCAG / PCC building and in return for these items, the parish council unanimously agreed to provide the room rent free until the end of the summer term for the Monday night youth club. The parish council agreed to name the building 'Prestwood Community Centre' from 1 April. The council also agreed that the running of the PCC building should be included within the normal parish council office operations and this would be reviewed after six months. The possible formation of a management committee was agreed by majority vote but this required further work.

iii) Request to use PYCAG/PCC building –BCC Adult Learning

The council agreed to the request from BCC Adult Learning to continue using the PCC building for the next curriculum year Sept 2017 to July 2018 and for the replacement session on 7th April.

iv) Request to use PYCAG/PCC building – Thursday morning group

The council agreed to the request from the Thursday morning group to continue using the PCC building at the existing rates.

v) Request to use PYCAG/PCC building – Youth Cafe

The council agreed to the request from the Youth Cafe to continue using the PCC building on Monday evenings for the 11 sessions listed until 17th July 2017.

vi) Request to use PYCAG/PCC building – Prestwood Charity Band

The council agreed to the request from the Prestwood Charity Band to continue using the PCC building for band rehearsals. The council noted that the bookings would need to be more definite in the future.

vii) Parking on grass verges

Cllr C.Baxter described the damage caused to highways grass verges by contractors working on building sites in the parish. Examples include Honor End Lane and at the junction of Moat Lane and Kiln Road. The council asked the clerk to write to both contractors to request that they re-instate the grass verges once the building work is complete. In addition the matter should be reported to TfB and a request made to CDC to ask for re-instatement conditions to be applied to all future planning permissions.

viii) Devolution Working Party - update

Cllr T.Stevenson gave an update. Quotes for work which have been provided are per job and per metre. The task of assessing the extent of the work required has been divided up amongst the working party but the schedules to complete the work have slipped. Since BCC have put devolution of services on hold and are also occupied with unitary discussions and elections, the working party propose to proceed but will not call a further meeting until the tasks have been completed. Cllr T.Stevenson would chase regularly for updates. He did confirm that the initial review of costs showed that the relative individual estimates of work by type provided by BCC are wildly out, although mis-estimations may tend to balance out giving a less inaccurate overall figure.

ix) Ballinger Cricket Club - use by Gateway School

The council agreed to the request by Ballinger Cricket Club pending receipt of the PLI documentation from the Gateway School.

x) Buryfield car park lease with CDC

Cllr A.Hewett reported on the response from CDC's solicitor and the proposals discussed by the working party. The parish council agreed to the following:

1. Although the parish council is not happy to accept no capping of charges to the parish council, it does agree to accept no capping. The parish council agreed to review the situation after one year.
2. Agree to restrict the operating costs to the Buryfield car park only (demised premises)
3. Financial statements to be produced by CDC after 6 months and then at 6 monthly intervals at no charge to the parish council.

Additionally, the parish council agreed that the following comments on the draft lease, which do not appear to have been addressed thus far, should be taken forward by the working party.

1. AH4 - Vehicles for the staff parking and emergency vehicles only (limited to)
2. AH8 - to include 1 hour free parking
3. AH16 - Not sure what this means

4. AH17 - Not sure what this means
5. AH21 - We think parking enforcement revenue should be counted as income. Also needs to be stated that the one hour free parking that GMPC pay for (GMPC pay CDC each month a set amount) should also be treated as income.
6. AH23 - Any changes in the tariff bands should only be introduced after consultation with GMPC
7. AH26 - Any work on the car park to be completed in discussion with GMPC so that GMPC can give approval for any costs.

xi) BCC – Parking consultation

The parking consultation proposals were discussed. The parish council did not have any comments on the plans for the following areas: H29, H30, H32 and I33. With regards to I30, the parish council are concerned about the effect on Winslow Field. With regards to J33 and J34 the actual areas of proposed changes are unclear so Cllr A.Hewett agreed to clarify this with BCC and the council would then formulate its response via email in order to meet the deadline of 31st March. Councillors volunteered to ensure that the residents in the affected areas were aware of the consultation.

xii) Complaint from resident re: football on the Buryfield and response

The parish council considered the complaint and the response from the football club. This was the first complaint that had been received and the council wondered why the complainant had not approached the football club direct at the time. The council commented that supporters can be as bad as the players. The council stated that it will not tolerate offensive language on the Buryfield and asked the clerk to advise the football club of this. The football club had accepted the problem and the council felt they had provided an acceptable response. The council asked the clerk to enquire if the football club were happy for their response to be passed to the complainant.

xiii) Free parking days

The council agreed to request the following free parking days:

- Prestwood – Christmas event – first Saturday in December – 2nd December
- Prestwood – Big Lunch – Sunday 4th June
- Great Missenden – Link Road and Buryfield car parks – Saturday 9th December

The one remaining day would be decided at a future date.

xiv) Vehicular access to Great Missenden Combined School via the Buryfield

The parish council discussed the letter from the school of 2nd March 2017 and agreed to take up the offer to meet on the 30th March at 11.30 am at the school.

c) Finance & General Purposes Committee

i) Request for grant – Helen & Douglas House

The council declined to offer Helen & Douglas House a grant as they are not local. If anyone wanted to support them they have a shop in Chesham.

ii) Grant Application – Great Missenden Community Group

The parish council approved the grant application from Great Missenden Community Group for the Christmas light safety inspection.

iii) Quotes – Prestwood Community Centre car park and exit areas

Having considered the three quotes, the parish council agreed to proceed with the quote from Sexton Fencing.

iv) Quotes – outsourcing of payroll

Cllr M.Johnstone summarised the four quotes for payroll outsourcing. This would ensure compliance and potentially free up time. The council agreed there was a need and agreed in principle to use the services of Ladywell Finance, pending sight of the final contract. Ladywell would also be asked to complete the pension information at an additional cost. This would start at the beginning of the new tax year.

v) Employer consultation on Pensions Administration Strategy 2017 & associated SLA

Cllr M.Johnstone summarised the changes in the documents. Changes to the cost of estimates were noted. The changes to the SLA were mainly procedural changes which were noted.

vi) Salary increases from 1 April 2017

The council had approved this increase in June 2016 as it was a two year agreement so this was noted.

vii) Revised LTN's – LTN 5 and LTN 80

Cllr M.Johnstone highlighted the following sections of these LTN's which were noted by the council:

- LTN 5 – sections 26, 29 and 60
- LTN 80 – sections 22, 25 and 35

It was noted that the parish councillor's registers of interests need to be added to the parish council website.

viii) Joint Strategic Partnership Meeting - Wednesday 10 May 4-6pm

The council declined to send a representative to this meeting.

ix) Payment of accounts for March

It was **resolved** that accounts numbers **189-213** in the sum of **£19,912.19** for **March** be agreed for payment and petty cash items for **£127.45** be ratified.

d) Editorial Working Party

i) 'The Source'

The next 'Source' deadline was mid-April and the council agreed to write the following articles – defibrillators in the parish (KA), dog fouling (CB), Parish Cup (CP), school footpath improvements (IL) and SM & OPC (CP). Cllr A.Hewett and Cllr K.Pither have a meeting planned with Colin Veysey.

e) HS2

i) HS2 Update

Cllr M.Johnstone reported that the Bill had its third reading in the House of Lords and then returned to the House of Commons for a debate on amendments. The only amendment relevant to Great Missenden is the 'land grab' amendment (clause 47(48)) being removed to limit the power of the state to acquire land compulsorily in association with the HS2 project for the purposes of regeneration or development.

Cheryl Gillan spoke very well in the debate on the 20th, covering the points well that the parish council had sent her on short notice – the siting of the portal, traffic congestion in the Great Missenden area, disappointment in not relocating the haul road and the lack of progress on amending the assurances that had been given and their delay in being included in the formal Register of Undertakings and Assurances.

The Bill received Royal Assent on 23rd February which means that parliamentary processes have finished. Main contractors can now be appointed and a more detailed design statement will be produced. Planning applications will be produced which cannot be refused but only ameliorated on grounds of safety and capacity. Main excavations are not expected to start until 2019. Details of the Community and Environment Fund (CEF) – to benefit communities – and the Business and Local Funds (BLEF) – to support local economies – have been published. The enabling contractors who have already been appointed can start preparing for the main work to start and this will probably include work on the haul road and traffic mitigation projects. The assurances were finally recorded and published on the Register on 24th February (2728 to 2733). Despite the attempts by the parish council the assurances remain unchanged and still mention the replacement of free parking.

ii) GMPC HS2 Working Party proposals

The working party have been continuing discussions with BCC, who in turn are talking to HS2, about the detail of the assurances and the mitigation - changes to the Link Road, the two junctions on the A413, the school set down area, the design of the safety barrier, the haul road approach and the Chiltern hospital junction. The working party is working hard to reduce the loss of 20 parking spaces on the Link Road.

Two members of the HS2 delivery team came to Great Missenden for a site visit hosted by the working party.

A follow up meeting is planned with BCC on 20th March.

A meeting has taken place with CDC to discuss the layout of the Link Road car park.

The Community Information Workshops to discuss HS2's planning submissions have been reduced to two and the working party is attending the meeting on 27th March at Amersham. A display is planned to show relevant topics in the parish. If anyone else wishes to help please let the working party know.

Luke Nipen, the local HS2 Engagement Officer has had some meetings with local groups and is proposing further meetings.

GMPC HS2 Working Party (WP) proposals:

Link Road Car Park Study

Chiltern District Council has reported that a study to assess if the Link Road car park can be redesigned to provide additional parking bays is in the region of £1500.

A) Propose that GMPC ask CDC to initiate the process to schedule a study of the Link Road car park. If necessary co-fund half up to a maximum of £1k from 2017-18 HS2 budget.

Agreed by majority.

Community and Environment Fund and the Business and Local Fund

B) Proposal: would one or more councillors be interested in taking on the process of developing a community view and an application to HS2?

Cllr T Stevenson said he would consider this – Cllr M. Johnstone to send him the details.

Display boards

C) Propose that the parish council purchases display boards and vertical roller display as shown, up to £450 from 2017-18 reserves. Agreed.

Further support

D) Propose to co-opt Marilyn Fletcher onto the HS2 Working Party

It was agreed that the council would be happy to accept any technical support that Marilyn was able to provide but that she did not wish to join the working party.

Future local meetings

A Joint Parish Council Working Group to involve GMPC/The Lee PC/HS2 Ltd on community engagement matters to meet every 4-6 weeks with managers as appropriate from HS2 Ltd / Contractors as most construction concerns are shared

E) Propose that the GMPC HS2 WP is involved in Joint Parish Council Working Group meetings on behalf of GMPC aiming for 2/3 WP members to attend.

Agreed.

HS2 Ltd is considering a local HS2 Drop-in event focussing on land and property issues at the end of March possibly in the Ballinger Hall to engage with residents in the hilltop villages.

F) Propose that GMPC support and publicise HS2 Drop-in event meeting with any costs to be borne by HS2 Ltd.

This event has now been confirmed to take place on 29th March in Ballinger Village Hall. The parish council agreed to publicise the event.

With the granting of Royal Assent; HS2 Ltd is offering to present at a 'Post Royal Assent' local public meeting. The WP consider that a meeting convened by GMPC with representatives from interested parties such as local councillors, GMVA, PVA, GMPRG, The Lee PC and possibly Little Missenden PC should be called.

G) Propose that GMPC convene a public meeting (probably an evening in the first two weeks of May whenever the Memorial Hall is available) with HS2 (Engagement Officer and Engineers) for local stakeholders.

Agreed.

Cllrs A.Hewett and M.Johnstone had been invited to and attended a GMVA event.

The council agreed that a letter of thanks should be sent to Cheryl Gillan for all her support

7. Reports from Representatives to outside Groups.

i) LAF update

Cllr A.Hewett reported on the LAF meeting held on 8th March.

Patricia Birchley asked for a list of siding out works that needed to be done – Cllrs A.Hewett and K.Pither would do this.

Queries were raised as to why the Moat Lane proposals had been excluded from the Ben Hamilton-Bailey report when LAF money had been provided.

At the meeting the parish council representatives supported the PYCAG application for funding as it was for training – which was different to the previous application. The parish council supported the LAF representatives in their decision.

8. Clerks Report

i) Request to use Buryfield – Greens Funfair – confirmed

The clerk confirmed that council had approved the request from Greens Funfair to use the Buryfield from Sunday 23rd April through to 7th May.

9. Matters for information. - None

The meeting closed at 22.15

10. Future meetings

a) Planning Committee – 7.30 p.m. Monday 3rd April 2017 in the Parish Office

b) Parish Council Meeting – 7.30 p.m Monday 10th April 2017 in **Prestwood Village Hall**