

# GREAT MISSENDEN PARISH COUNCIL

**Minutes of a meeting of the Parish Council  
held on Monday 13<sup>th</sup> February 2017  
at the Memorial Centre, Link Road, Great Missenden  
at 7.30 p.m.**

**Public Forum:** Sgt Nicky Upton from TVP provided an update on the new Local Police Area structure which is due to commence in June. This is pre-dominantly an internal re-organisation with more targeted deployment of police officers with the objective of providing a better service.

Carole Eaden, acting chair of GMPRG, provided background information about GMPRG together with information about future plans and projects.

Patricia Mallett concerning her efforts to get the Misbourne flowing again.

**Present:** Councillor - A.Hewett - Chair

Councillors: K.Allan: C.Baxter: L.Cook: S.Humphreys: M.Johnstone: I.Lovegrove:

V.Marshall: V.Martin: K.Pither: C.Plested: T.Stevenson.

**1. Apologies:** Councillors: R.Hougham: M.Lee.

## **2. Declarations of Interest:**

Cllr I.Lovegrove – items 6 b viii).

**3. Minutes** The minutes of the meeting held on 9<sup>th</sup> January 2017 were **agreed** and signed as a correct record.

**4. Matters arising:** None.

## **5. Councillor vacancies**

Cllr A.Hewett encouraged all councillors to think about any people that may be interested in becoming a parish councillor.

## **6. Reports from Committees**

### **a) Planning Committee**

**i)** The minutes of the meeting held on 6<sup>th</sup> February 2017 were **agreed** and **confirmed**.

Due to the late notice of the stakeholder workshops on the Chiltern & South Bucks Townscape Character Study, the councillors asked the clerk to obtain a copy of the information presented or a synopsis of the feedback.

The parking provision at the Chalk Leys proposal (CH/2016/2408/FA) was raised. As had been discussed at the planning committee meeting, it was understood that the parking provision already exceeded the required minimum.

### **b) Open Spaces and Lighting Committee**

#### **i) Request to use Buryfield - Bootcamp**

Cllr K.Pither reported that the classes had already been advertised before the parish council had agreed to the use of the Buryfield. The council requested that in future the parish council should be approached before the classes are advertised. The parish council gave permission for two six week bootcamps of approximately 5 sessions per week to take place on the Buryfield at a charge of £50 per bootcamp / block of sessions.

#### **ii) River Misbourne – email from resident**

The parish council considered the information provided by Patricia Mallett and in principle support her efforts to keep the Misbourne flowing. Patricia Mallett was looking for ideas, so the parish

council agreed to write to Affinity Water in support of her request for information and request that Affinity provide the information requested as soon as possible.

### **iii) Possible Park Run locations**

The council discussed the request to suggest possible Parkrun locations. In principle, the parish council support the idea of Parkruns, but could not suggest a suitable location in the parish. Amongst the issues raised was a lack of parking capacity.

### **iv) Prestwood Common – dog walkers**

Cllr C.Baxter raised the issue of the amount of dog fouling taking place on Prestwood Common. It was agreed that sufficient dog waste bins are provided. The council agreed that this issue should formally be reported to CDC so that action could be taken, such as increasing dog warden patrols and a possible specific community campaign. Cllr S.Humphreys volunteered to put up additional signs. To raise awareness of this issue an article would be prepared for 'The Source' and the PVA website.

### **v) Vehicular access to Great Missenden Combined School via the Buryfield**

The parish council unanimously agreed that a letter should be sent to the school, confirming what access the parish council had given permission for (staff parking and emergency vehicles only) and that the school would need to approach the parish council for permission for any additional vehicular access to the school across the Buryfield.

### **vi) PYCAG building – proposal**

Cllr K.Pither proposed a list of items that the parish council would like to retain in the building together with details of items that should be cleared and information about the services. The parish council agreed unanimously to this proposal, which the clerk would forward to PYCAG, requesting comments back from them as soon as possible. A further meeting of the PYCAG Working Party would be planned for Monday 20<sup>th</sup> February. Cllr A.Hewett asked for suggestions about a new name for the building.

### **vii) Request to use PYCAG building –BCC Adult Learning**

The parish council agreed to the request for BCC Adult Learning to continue using the PYCAG building for the third term of its painting classes, commencing on 25<sup>th</sup> April.

### **viii) Request to use PYCAG building – PEG**

The organisation of the PYCAG building is still under discussion but the parish council agreed in principle for PEG to use the building on 4<sup>th</sup> June. There may be a nominal charge and this will be advised in due course.

### **ix) Traffic calming outside Gateway**

The council noted the contents of the email and asked the clerk to pass on thanks for clearing the pavement of leaf litter. If the parish council came up with any ideas it would let the school know.

### **x) Great Missenden High Street War Memorial**

After some discussion, a majority of councillors agreed to support the move of the war memorial provided there was no cost to the parish. The council also agreed that the organisation, relocation, responsibility and approvals should be carried out by the person suggesting the proposal.

### **c) Finance & General Purposes Committee**

#### **i) Appointment of internal auditor**

It was agreed to appoint Lucy Coppin as Internal Auditor for the 2016-17 accounts.

#### **ii) Grant Application – Great Missenden Memorial Centre**

The parish council approved the grant application from GMMC. This grant was only part of the money needed for a larger improvement project which GMMC were funding themselves.

#### **iii) Quotes for tree work – Ash tree on Greenside, Lodge Lane**

Having considered the tree survey report comments which recommended 'reduction within the next 12 months, may need to fell', and the two quotes from the tree surgeon – one to remove the tree and the new quote to reduce / pollard, the council agreed to reduce / pollard the tree. The council agreed to consider planting a replacement tree in two years' time.

#### **iv) Quotes for Ballinger allotment gates**

The council reviewed the quotes and agreed by majority vote on wooden gates and to accept the quote from Claytons Fencing.

#### **v) Quotes for annual work on Lodge Lane Estate and major reduction on Greenside**

The council agreed to the quote for the 'everyday' maintenance and for a major reduction of the shrubs on Greenside during the winter 2017-18. Costs above the budget provision would be taken from reserves. It was agreed to go out to tender for the next financial year 2018-19.

#### **vi) Quotes for allotment signs**

The council approved the quote from Manor Signs for additional signs to be installed at each allotment field entrance informing the public that the allotment field is for the use of allotment tenants only.

#### **vii) Good Neighbour Scheme**

Cllr T.Stevenson had produced extensive and detailed information on this topic.

The parish council approved the proposed response about the Good Neighbour Scheme:

- The parish council does believe that there is an unmet need in the parish
- That there are already a number of organisations that go some way towards meeting these needs. The council doubts that these groups have resources to meet all the need, and suspect that many of the needy do not know what help is available
- The parish council would be interested in exploring options for both increasing resources for the needy and helping those resources contact their targets. However the council will keep an open mind, but are far from certain that another new organisation (GNS) is the best way of achieving this.
- The parish council would welcome an invitation to a Community Engagement Event and may be able to help with suggesting other invitees, venue etc.

In summary, the parish council would like to engage with Prevention Matters in their Community Engagement Event but then commit further only after very careful consideration of what would be best.

#### **viii) Community Policing Awards -nominations**

The council chose to nominate PCSO Chris Ging and PS Nicky Upton.

#### **ix) Parish cup – award ceremony**

It was agreed to make the presentation to Ged before the March parish council meeting, starting at 6.30 pm. Cllr A.Hewett agreed to source a suitable gift.

#### **x) Standing Orders and Financial Standing Orders – revised - for review and adoption**

Cllr M.Johnstone highlighted the areas where revisions had been made. The parish council discussed the documents and agreed to adopt the revised Standing Orders pending changes to the section about remaining seated at meetings (3i) and removal of clause 24 a i. The revised Financial Standing Orders were adopted without any changes.

#### **xi) Request from South Central Ambulance Charity**

The parish council agreed to award a grant of £500, which is in the budget, to be expressly given to Prestwood First Responders.

#### **xii) Revised LTN's – LTN 36 and LTN 42**

Noted.

#### **xiii) Councillor surgeries**

Cllr K.Pither thanked Cllr M.Lee for attending the last surgery at short notice. The council agreed to continue with councillor surgeries on a monthly basis but with only two councillors attending instead of three.

#### **xiv) Great Missenden Library – update**

The information in the email was noted. The council noted that there was £3000 in the budget for 2016-17 and a similar amount in the budget for 2017-18, which would need to be formally applied for as the original authorisation finished with 2016-17.

#### **xv) Quote for vacant allotment maintenance**

The council agreed in principle to maintain any vacant allotment plots at the beginning, middle and end of the season. Authority for each clearance to be obtained each time as there might not be enough money in the budget for three clearances. Cllr K.Pither thought that the Youth Offending Team could do the mid-season clearance. Approval was given to proceed with the first clearance in April.

#### **xvi) Payment of accounts for February**

It was **resolved** that accounts numbers **171-188** in the sum of **£14,299.61** for **February** be agreed for payment and petty cash items for **£115.55** be ratified.

#### **d) Editorial Working Party**

##### **i) 'The Source'**

Cllr A.Hewett thanked everyone for their contributions to the articles for 'The Source', which was due out any time now. Articles for the next issue were suggested on dog fouling (Cllr C.Baxter), Defibrillators (Cllr K.Allan) and the Parish Cup Award (Cllr C.Plested).

#### **e) HS2**

##### **i) Update on the progress of the Hybrid Bill**

Cllr M.Johnstone reported that the Bill had left the House of Lords with only 25 voting against. The Brexit Bill has delayed the Bill in the House of Commons but Royal Assent is expected towards the end of February.

The Lords produced their final report in December and HS2 responded in January. In the section on the AONB, the Lords emphasized the importance of the design of the Wendover Dean and Small Dean viaducts. HS2 responded to confirm that a Review Group for the Chilterns AONB has been established.

### **ii) Recent correspondence with HS2**

The ground investigation work is virtually finished. The mud left on the road is being addressed with jet washing of the vehicles and road sweepers.

The Working Party has met with the HS2 Engagement Team – Luke Nipen, the Engagement Officer and two engineers – David McCann (tunnelling) and Doug Wilson (ground investigation). The notes of the meeting have been circulated and are on the parish council website.

There are two contractors in our area – one for tunnelling works and one for surface works. Within the limits of the Bill, they have 12 months to finalise the detailed design plans. There are 5 m limits of deviation left or right – the area of which is covered by safeguarding. The limit to height is 3 m upwards but no limit to how deep the line can go. The line is already at maximum gradient up to the South Heath portal. It is important to keep engagement with the contractors so that information can be passed back to the residents.

A provisional construction timetable has been circulated to local groups.

Our assurances are currently not entered on the register of undertakings. The parish council has exchanged letters with HS2 on the issue and have received support from Cheryl Gillan. There is concern about how much detail is included and we have confirmed our understanding that the assurances will be written into the Register before Royal Assent. In a letter from Martin Wells received today he suggested that the detail in some of the assurances should be discussed with the County Council.

### **iii) Working Party update and topics currently being investigated**

The working party is currently looking at the status of the Buryfield in terms of covenants and its open space categorisation in the Local Plan. It is also reviewing the history of the access for Great Missenden Combined School across the Buryfield and the 2005/6 application for the set down area. Community Engagement is a concern and some discussions have taken place with CRAG and The Lee Parish Council who have similar concerns.

CDC have set up some community information workshops – the details have been circulated. The workshops are to discuss Schedule 17 submissions (approvals for detailed planning matters). Both BCC and CDC are qualifying authorities able to review these submissions but they are not like normal planning applications in that grounds for refusal are very restricted. There are five workshops and most of the GMPC HS2 working party is going on Monday 27<sup>th</sup> March but Cllr M. Johnstone is going on 1<sup>st</sup> March. Anyone else interested in going to advise the clerk so that places can be booked.

A GMPC HS2 working party meeting took place today with CDC to look at the Link Road car park layout and additional car park spaces and any other possibilities.

This meeting was followed by a meeting with BCC (highways and programming representatives) to discuss the assurances including the plans for the Link Road, the junction with the A413, safety barrier, Chiltern hospital junction and an independent traffic assessment for the school. It is anticipated that there will be further meetings.

**7. Reports from Representatives to outside Groups.** - None

**8. Clerks Report** - None

**9. Matters for information.** - None

The meeting closed at 22.15

**10. Future meetings**

a) Planning Committee – 7.30 p.m. Monday 6th March 2017 in the Parish Office

b) Parish Council Meeting – 7.30 p.m Monday 13th March 2017 in Great Missenden Memorial Centre