

GREAT MISSENDEN PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting
held on Monday 9th May 2016
at the Memorial Centre, Link Road, Great Missenden
at 7.35 p.m.**

Public Forum: Mr & Mrs Moore regarding repairs and resurfacing of Winslow Field and petition to LAF and parking situation on Rignall Road.
John Pope, Sally Adams & Sarah Yalden – parents from Great Missenden School regarding car parking at the Memorial Centre.
Mark Wingrove from the PVA regarding inconsiderate parking initiative.

Present: Councillor - A.Hewett - Chair
Councillors: K.Allan: C.Baxter: L.Cook: R.Hougham: S.Humphreys: M.Johnstone: M.Lee:
G.Maher: V.Marshall: V.Martin: K.Pither: C.Plested: T.Stevenson.

1. Election of Chairman of the Council 2016-17

Cllr A.Hewett stood for election.

Proposed by Cllr C.Baxter and seconded by Cllr K.Allan and there being no other nominations, Cllr A.Hewett was elected unanimously.

The Chairman signed a declaration of office which was witnessed by the Clerk.

2. Election of Vice Chairman of the Council 2016-17

Cllr K.Pither stood for election.

Proposed by Cllr C.Baxter and seconded by Cllr M.Johnstone and there being no other nominations, Cllr K.Pither was elected unanimously.

3. Apologies: None

4. Councillor vacancies

Cllr A.Hewett reported that one person had expressed interest but had then withdrawn.

5. Declarations of Interest:

Cllr C.Plested – item 10 b viii)

6. Appointment of Members to Committees and Working Parties

It was resolved that the following nominations be confirmed.

Planning Committee

Chairman	Councillor C.Baxter
Vice-Chairman	Councillor M.Johnstone
Members	Councillors: K.Allan: L.Cook: R.Hougham: S.Humphreys: K.Pither

Open Spaces & Lighting Committee

Chairman	Councillor K.Pither
Vice-Chairman	Councillor S.Humphreys
Members	Councillors: C.Baxter: G.Maher: V.Marshall: C.Plested: T.Stevenson

Finance & General Purposes Committee

Chairman	Councillor M.Johnstone
Vice-Chairman	Councillor V.Martin
Members	Councillors: C.Baxter: R.Hougham: K.Pither

Editorial Working Party for “The Source” & Website

Editor	Councillor A.Hewett
Sub Editor	Councillor K.Allan
Members	Councillors: L.Cook: M.Johnstone: M.Lee: K.Pither: T.Stevenson

7. Appointment of Members to local organisations

It was resolved that the following appointments be confirmed.

Appointments to Local Organisations

Age UK	Cllr. V.Marshall
Great Missenden Parish Revitalisation Group	Cllrs: A.Hewett: V.Martin
Charity of Dame Jane Boys	Cllr. C.Plested
Memorial Centre Management Committee	Cllrs: S.Humphreys: G.Maher
Missendens Local Area Forum	Cllrs: A.Hewett: K.Pither: C.Plested
Prestwood Youth Club – PYCAG	Cllrs: S.Humphreys: C.Plested
Stoke Mandeville & Other Parishes Charity	Cllr. C.Plested
Misbourne Neighbourhood Action Group	Cllrs: C.Baxter: R.Hougham

8. Minutes The minutes of the meeting held on 11th April 2016 were **agreed** and signed as a correct record.

9. Matters arising

In response to a query from Cllr K Pither, it was confirmed that the members of the HS2 Working Party had been formally approved at the April meeting (minute 6 e i)).

10. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on 3rd May 2016 were **agreed** and **confirmed**.

b) Open Spaces and Lighting Committee

i) Request to use the Buryfield – Love Food

After much discussion, the council approved in principle by majority vote to give permission for Love Food to use the Buryfield from 27th to 29th August inclusive. However, this permission was conditional based on the following terms:

- That Love Food would provide a parking plan that was acceptable to the council. It was suggested that Love Food should investigate the use of the station car park.
- If the Buryfield was too wet, as at Easter 2016, the event should be cancelled.
- The ground at entrances to the tents and the walkways between tents should be protected.
- All exhibitors should be within the tents.
- A deposit should be paid which would not be refunded if any problems were not rectified within a reasonable period.

ii) 'Act of Kindness Club'

Cllr K.Allan volunteered and was nominated by the council to liaise with the teacher running the 'Act of Kindness Club' at Great Missenden C of E school as she has some ideas, such as visits to elderly residents, which may be of interest to the group.

iii) Cable diversion works – Great Missenden & Buryfield

This information was noted and it was likely these essential works would cause some disruption to the village during the summer.

iv) Request from BWCC for Gateway School to use Club's facilities & white boundary posts

After some discussion, the Council agreed to the proposal put forward by Ballinger Waggoners Cricket Club for the Gateway School to use its facilities for training for five hours per week for the rest of the summer term 2016 and for a one day event in July – date to be confirmed. As before this would be a one-off agreement and the clerk would obtain a copy of the Gateway School's PLI insurance.

The council agreed that the clerk should obtain quotes for the replacement of the white boundary posts on Ballinger Common for consideration by the council.

v) Parking charges in Great Missenden

Cllr A.Hewett reported on a meeting that she had been invited to at CDC to discuss the discrepancy in charges between the station and the Link Road & Buryfield car parks. It has been suggested that another charging tier should be introduced in the village car parks – over 8 hours charged at £6.50. This change would be consulted on by CDC and Cllr K.Pither requested details of the consultation. Cllr A.Hewett advised that any new scheme would be reviewed and could be changed if it was not working. The council agreed by majority vote to support this proposed consultation.

vi) Prestwood car park – reply from Cllr I. Darby

The contents of the letter were noted.

vii) Parking on Rignall Road – reply from Gateway School

The contents of the letter were noted and it was also noted that the reference to 'council' in their letter referred to Bucks County Council. Unfortunately the parish council were unable to suggest any other local landowners or premises that the school could contact for renting local parking spaces.

viii) Parish event update – including stone for commemorative tree

The parish council approved the quote and inscription for the commemorative stone and agreed a size of 650 mm diameter by 450 mm high. The council also agreed unanimously that an application for a grant for £2000 should be made to Stoke Mandeville and Other Parishes Charity for the parish event as there was less financial support from Great Missenden Traders than expected.

ix) Inconsiderate parking – PVA initiative

After much discussion about this initiative from the PVA, the council voted by majority vote not to support the initiative. The parish council fully sympathises with the situation but feels that the suggested process is not a role for the parish council but is a police matter and that any instances of inconsiderate parking should be reported direct to the police using the 101 system.

x) Movement of construction vehicles through Great Kingshill

Cllr R.Hougham was thanked for bringing this information to the attention of the parish council and the contents of the email were noted. This situation re-enforces the fact that it may be necessary to monitor the movement of HS2 construction vehicles.

xi) Traffic & dangerous roads in Great Missenden – email

The contents of the email were noted and the parish council representatives on LAF would pass the details onto the LAF parking group.

xii) Claimed Public Footpath, Great Missenden

The council considered the email from Bucks CC concerning an application to modify the Definitive Map and Statement for Bucks by showing as a footpath the route from Widmere Field to Public Footpath No. 48, in which they requested any information from the parish council. Cllr V.Marshall stated that this route has been a footpath for the 32 years that she has lived in the area and provided a copy of a map dated 2003 which showed this footpath. The majority of councillors agreed that this should be designated as a footpath.

c) Finance & General Purposes Committee

i) Open Spaces Society – request for donation

It was agreed by majority vote to donate £100 to the ‘Find our Way’ appeal.

ii) Repair to ‘Cage’ roof – quotes

The quotes received were not all quoting for comparable work. It was agreed that the more comprehensive repair quote from Abacus should be used as a basis for the specification and the other suppliers asked to requote. The contractors would need to advise if the ‘Cage’ needed to be emptied and how long the repairs would take. The tenants would need to be advised.

iii) Consultation of proposed move of Post Office, Great Missenden

After some discussion and information that Samways were planning to provide more space in the shop, the parish council agreed to support the move of the Post Office to Samways.

iv) Bucks CC asset review

The council asked the clerk to go back to Bucks County Council as they had not adequately answered the questions raised.

v) Revised Legal Topic Notes on NALC website - LTN 14E & LTN 79

Noted.

vi) Payment of accounts for May

It was **resolved** that accounts numbers **9-20** in the sum of **£10,348.35** for **May** be agreed for payment and petty cash items for May **£34.89** be ratified.

d) Editorial Working Party

Cllr A.Hewett thanked everyone for their work on the last set of articles for ‘The Source’. An article about the new basket swing at Ballinger should be put forward for the next issue. The copy deadline date needs to be confirmed – it was thought to be 26th May. Cllr K.Allan suggested an article about the Library and the Friends of the Library which the council agreed with.

e)HS2

i) House of Lords petition and general update

GMPC's petition had been approved and submitted and had been allocated number 52. A flood of petitions had been submitted in the final few days leading up to the 18th April when the submission period closed. Of the 820 petitions submitted, 97 were from the Great Missenden area and overall 42% were from the Chilterns area wanting a longer tunnel through the AONB. It is the most petitions that the Lords have received for a Bill to date. Great Missenden C of E School, with Cllr M. Johnstone's encouragement, has also petitioned.

Locus Standi challenges have been sent out mainly on the basis that individuals are not directly or specially affected and groups have been challenged for different reasons. Individuals and groups near the line have not been challenged, nor have local authorities, CCB or Chilterns Society. All MP's have been challenged as have all the action groups ie CRAG and REPA.

The makeup of the Select Committee is not known yet.

There was another interesting article from Andrew Gilligan in the Daily Telegraph.

ii) Resolution to appoint James Burton to represent the parish council in H of L

At the last meeting the above resolution was approved in principle. The parish council formally approved unanimously that if GMPC were required to appear before the Select Committee that it would appoint James Burton to represent the council with him being instructed by Jenny Caprio of Bucks Law Plus. The cost is anticipated not to exceed £5000.

Cllr M. Johnstone had attended a meeting of the Chiltern Long Tunnel group whose representatives are working together on one long tunnel option. It is likely that the parish council may need to consider funding to help support this initiative.

iii) Location of haul road – report from meeting 21st April

Cllrs A. Hewett and K. Pither had attended this meeting where selected representatives discussed the options for relocating the haul road away from the Link Road roundabout. Option 3, just to the south of Leather Lane, was voted on and agreed by the majority of the representatives as the least worst of the options proposed. Subsequent to this meeting there seems to have been some concern from GM Traders about this option.

11. Reports from Representatives to outside Groups.

i) Report from Memorial Centre Management Committee

Cllr G. Maher reported that the AGM had gone well and that they had recruited a new member of the committee. The committee were going to organise daytime meetings going forward. The work on the committee room is due to be finished by 27th May. The leak in the toilets has now been fixed and the area has dried out. There are currently two projects moving forwards:

- New security system for the entrance door
- Further work in the toilets – repairs to the wall in the gents, new sink surface and taps in the ladies. There appears to be some damp still in the changing rooms. GMMC may approach the parish council for a contribution to these costs.

ii) Councillor surgery 30th April 2016

Cllrs V. Martin and R. Hougham reported that one resident had spoken to them about the car parking in the Memorial Centre and one person had brought up speeding vehicles on Rignall Road. This person was going to provide more details about timings of this.

iii) Age Concern meeting - 19th May

Cllr V.Marshall was unable to attend this meeting and Cllr T.Stevenson thought he may be able to attend instead.

12. Clerks Report

i) Attendance record

The attendance record was noted.

ii) Finance update

The clerk advised that she would be sending out the financial reports and documents by post prior to the next meeting and that any queries or questions should be raised before the next meeting as the documents have to be formally approved at the June meeting.

13.Any other business.

- Cllr S.Humphreys commented that he did not think the parish council had formally approved the PRG project in Prestwood as reported in 'The Source'.
- Cllr C.Plested had attended a meeting of the SM & OPC and money is available to support community projects. Any ideas should be sent to her.
- Cllr V.Marshall commented on the Jamieson pallets around the parish – the clerk has reported them to TfB.

The meeting closed at 22.02

14. Future meetings

- a) Planning Committee – 7.30 p.m. Monday 6th June 2016 in the Parish Office
- b) Parish Council Meeting – 7.30 p.m. Monday 13th June 2016 in the Memorial Centre