

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 11th January 2016
at the Memorial Centre, Link Road, Great Missenden
at 7.30 p.m.

Public Forum: Wendy Gray from Road Farm, Great Missenden regarding their current planning application to improve their facilities.

Present: Councillor - A.Hewett - Chair

Councillors: K.Allan: B.Barker: C.Baxter: L.Cook: H.Eaton: S.Humphreys: M.Lee: G.Maher:
V.Marshall: V.Martin: K.Pither: C.Plested: T.Stevenson.

1. Apologies: Councillors: R.Hougham: M.Johnstone.

2. Declarations of Interest: None.

3. Minutes The minutes of the meeting held on 14th December 2015 were **agreed** and signed as a correct record.

4. Matters arising: None.

5. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on 4th January 2016 were **agreed** and **confirmed**.

ii) Kings Head, Prestwood – tribunal – response from Hawthorn Leisure and meeting proposal

The appellant had now replied to the responses from the parish council and CDC. CDC proposed a meeting on 18th January, which Cllrs B.Barker, L.Cook and A.Hewett would attend and they requested that if anyone had any evidence or witnesses to support the parish response to send it to them before the 18th January.

b) Open Spaces and Lighting Committee

i) Request to use Buryfield – Love Food

The council discussed the request from Love Food to use the Buryfield at Easter at some length. The council agreed to the request provided that Love Food agreed to the following:

- That all grass areas, especially those at tent entrances, were protected with matting or something similar
- That the parking was better managed by Love Food
- That any remedial work to the grass was completed faster than in recent years

The council agreed by majority vote for a rental charge of £800 for 2016.

ii) Buryfield Path - email

It was not known who had cleared the Buryfield path, perhaps the school had done, but the situation was now resolved. It was noted that the parish council do not actually own this path as it is part of the old Buryfield Lane.

iii) Street naming – Village Road, Ballinger

The council agreed that it would hand deliver a consultation letter on behalf of CDC to all the residents of Village Road, Ballinger, should the evidence to support a formal consultation be provided by the resident.

iv) Celebration of Queen's 90th Birthday 11th June 2016 parish event– road closure High Street

The council agreed that GMCG should submit an application to close the High Street in Great Missenden on 11th June. The parish council working party wanted to work with all the local groups including the GM Traders and PEG to organise this event.

v) Speeding and traffic issues – parish council representative

Cllr S.Humphreys agreed to take on the role of liaison between the parish council and residents involved with the speeding and traffic initiatives.

c) Finance & General Purposes Committee

i) Budget 2016-17 & precept request

The budget spreadsheet would be amended to show that the repairs to the ground outside the emergency exit of the PYCAG building would be funded from the general repairs budget rather than a grant. The Council then unanimously **approved** the budget for 2016-17 of £192,378 resulting in a precept request to CDC of £192,378 for 2016-17.

ii) Appointment of External Auditors – from 2017

The council agreed unanimously not to opt out of the External Audit for Smaller Companies scheme which would appoint external auditors for smaller authorities from 2017.

iii) One hour free parking – revised charging structure – for approval

The council agreed that it wished to continue supporting the one hour free parking in Prestwood and on the Buryfield and discussed the new charging scheme proposed by CDC. There was sufficient money in the budget to cover the revised charges. The council approved the charge for Prestwood but agreed to defer the decision about the Buryfield until the lease with CDC was sorted out.

iv) Quotes – street light repair – Rignall Road PB011

Two quotes had been obtained but the council requested a third quote.

v) Request for grant – Chilterns Conservation Board

The council agreed to give a grant of £500 which was the amount allocated in the budget.

vi) Pensions – end of contracting out

The information from the Department for Work and Pensions was noted.

vii) Legal Topic Note – Staff Pensions - LTN 79

Noted.

viii) Standing Orders and Financial Standing Orders – revised - for review and adoption

There was discussion about the complexity of the documents but the rules are there if needed. Flexibility and discussions within the meeting were considered a good thing and ultimately any councillor can request a motion to go on a meeting agenda. The council agreed by majority vote to adopt both documents with an annual review.

ix) Legal Topic Note LTN 14E

This information about byelaws was noted.

x) Royal Garden Party nomination

The council agreed to nominate Laurel Swayne to go into the ballot.

xi) Crime & Disorder (countywide) priorities

Cllr C Plested expressed concern that the reduction in police staffing levels due to less crime may in fact result in an increase in crime, especially with HS2 construction. It was important that everyone responded individually to the consultation.

xii) Parish volunteer award – update including naming of cup

The Cross Keys in Great Missenden had agreed to sponsor the cup and prize for the award this year. The council agreed that the cup should be called ‘The Parish Cup’ and then it could be awarded annually and an appropriate prize sought each time.

xiii) Payment of accounts for January

It was **resolved** that accounts numbers **159-172** in the sum of **£9,572.20** for **January** be agreed for payment and petty cash items for **£124.66** be ratified.

d) Editorial Working Party

i) ‘The Source’

The editorial working party were asked to submit articles to Cllr A.Hewett to meet ‘The Source’ deadline of the end of January. The council agreed to prepare articles about the painting competition and the Local Plan. Cllrs L.Cook, H.Eaton, A.Hewett and K.Pither agreed to be judges for the painting competition.

e)HS2

i) Select Committee presentation AP4 - approval

A draft of the parish council’s presentation to the Select Committee had been circulated but it is subject to revision following rehearsals and comments. The council agreed that the working party could make any revisions and amendments that were necessary. The date for the council to appear is at the Select Committee is 20th January.

ii) Risk Assessments - approval

The working party had prepared three risk assessments to include as exhibits in the presentation to the Select Committee and the council approved them for submission.

iii) General update

The rehearsal with the barrister was scheduled for Wednesday and the final presentation had to be submitted to the House of Commons by Friday 15th January. Both witnesses appearing with the parish council, Rozalyn Thomson from the Church of England Combined School and Dr Jim Conboy, a data analyst, were attending the rehearsal.

6. Reports from Representatives to outside Groups.

i) Stoke Mandeville and Other Parishes Charity – representative

Following Laurel Swayne’s resignation the council voted for Cllr C.Plested to be the parish representative.

7. Clerks Report

i) Parking lease – Buryfield

The clerk reported that she had scheduled an initial meeting with the parking manager from CDC to discuss the lease for Buryfield.

8. Any other business.

- Cllr G.Maher reported that there were plans to decorate the small committee room in the Memorial Centre which included boxing in the pipes, doing work on the lights and cleaning the curtains.
- Cllr S.Humphreys reported that the potholes at the entrance to the Buryfield were getting worse again.
- Cllr G.Maher confirmed to Cllr K.Pither that the Memorial Centre had been booked for the parish event on 11th June.

The meeting closed at 21.10

9. Future meetings

a) Planning Committee – 7.30 p.m. Monday 1st February 2016 in the Parish Office

b) Parish Council Meeting – 7.30 p.m. Monday 8th February 2016 in Great Missenden Memorial Centre